

Paragraph	Proposed Changes
General	<p>A tracked version of the reformatted document has been submitted.                      Reformatting included;</p> <ul style="list-style-type: none"> <li>• Fixed autonumbering so adding / removing clauses is now easier</li> <li>• Linked internal cross referencing so relevant clauses can be easily read together</li> <li>• Removed multiple references to EU and OJEU and replaced with the relevant UK references</li> <li>• Checked and amended as appropriate references to code of conduct for employees, constitution and FPR's</li> <li>• Updated language to gender neutral i.e. changed 'his or her' to 'their'</li> <li>• Deleted some unnecessary repetition in places</li> <li>• Amended some wording to make easier reading</li> <li>• Linked footnotes so they remain on the page of their associated clauses</li> <li>• Moved definitions to the end of the document</li> </ul>
Introduction	<p>Word changes (deletions to improve clarity).                      Deletion includes;                      Paragraph 1&amp;2; sentence deletion to improve clarity                      Paragraph relating to EU procurement deleted                      Text updated in relation to grants                      Text addition in last paragraph (procurement principles) to focus on the use of social value considerations in procurement processes.</p>
1.4.3	Text addition to include responsibility for nomination of a suitable contract manager
1.5	A new section has been added to strengthen recording of decision making in relation to procurement activity
2.1.14	Text deletion after this sentence as the appendix has been removed, making the sentence superfluous
2.1.15	Updated to make clearer when bonds will be required
2.7	Text removed as relating to 2011
2.9	Text simplified
2.10	Text simplified
3.1	Text simplified to be clearer about inviting local suppliers to quote for contracts
3.4	Text addition to reinforce the requirement that suitable suppliers must be invited
4.14-4.16	Word changes to simplify conditions for use of presentations and interviews as part of a procurement process
5.9 & 5.10	Text simplified
5.14.7	Removal of 5 year limit for Dynamic Purchasing Systems (DPS) to increase flexibility and ability to run for a longer period if required. (new entrants are accepted throughout the life of a DPS and able to compete for

	contracts) Addition of due diligence assessments of suppliers on the DPS
5.18	Text addition to ensure value for money consideration
5.18.4	Text removed as a central list does not exist and due diligence is observed at 5.18.1 & 2
6.2	Text addition to ensure value for money is evidenced and recorded when exercising a direct award through an approved framework
6.9	Text removed relating to EU
8.6.1	Test simplified
10.8	Text removed relating to KNH
11.1	Additional text to cover modifications during contract term
Appendices	Removal of appendix 1 (links to existing council policies), remaining appendices updated accordingly
	Revised Appendix 1 - Updated to include most up to date relevant thresholds
	Revised Appendix 2 - Updated to include information that is required for the contracts register
	Addition of new Appendix 4 – guide for considering grant or procurement